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Faculty Affairs Committee Minutes of the Academic Senate 2013-02-11

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Faculty Affairs Committee of the Academic Senate
Meeting Minutes
2.11.13

In attendance: Linda Hartley (co-chair), Emily Hicks (co-chair), Sheila Hughes, Corrine Daprano, Ralph Frasca, Pat Donnelly (ex-officio), Carissa Krane, Kevin Kelly, Caroline Merithew, Donald Shimmin, Kathy Webb

Absent: Monish Chatterjee, Harry Gerla, Paul McGreal, Art Jipson

- I. Approval of 1.28.13 Meeting Minutes
Ralph Frasca made a motion to approve, seconded by Emily Hicks. Minutes were approved by a vote of 8-0-1.
- II. Outside Employment Revision Proposal (Version dated 2.04.13)

Linda Hartley reported that the document would be discussed at the Senate meeting as part of the Faculty Affairs Committee report and that a vote is not expected until the March Senate meeting.

The committee had in front of them the latest revision of the document as well as written comments provided by the Science Chairs.

The remainder of the meeting was a discussion and editing of the document. Changes made are reflected in the latest version of the document (2.11.13) and will not be itemized in these minutes.

The purpose of the review of the document was restated including to bring the document up to date and to have it be more consistent with a recently adopted policy for staff.

There was discussion again about the purpose of the committee's review of the document. A discussion took place on what it meant to be "consultative". In discussing how to best present the committee's work it was discussed whether changes should be made to the document for approval or whether the document should be consistent with what the administration wanted and the committee's work be presented as suggested changes. This discussion led to a vote on the wording of section II-F.

The Chair proposed four different options and each was voted on.

- 1) Keep the language as it is in the current revision in the Faculty Handbook. Vote 0-8-2.
- 2) Change language to "eight hours per work week". Vote 1-7-2.

- 3) Change language to “one day per work week”. Vote 7-1-2
- 4) Change language to “one day per week”. Vote 0-8-2.

At this point it was decided to change the language in the document and add a comment recognizing that the administration would prefer different language.

In continuing to review the document it was pointed out that the exception for continuing ed. under other service had been removed. The absence of this specific language was discussed.

Under section III-A there was a discussion about the inclusion of the word “professional”. Pat Donnelly stated that it was the administration’s position that this section should include all outside employment.

The committee voted on keeping the word “professional” in this section. The vote was 7-3-0.

Timing of the submission of information required by the document was discussed. The committee felt that an annual process with forms due in August was appropriate. Forms could be submitted any time throughout the year if there was a change in a person’s outside employment that would need to be reported.

The committee completed discussion on the document until they can address feedback from the next Senate meeting.

The chair introduced the next document the committee will be reviewing which is the “Faculty Sabbatical Leave Policy Guidelines”.

Meeting adjourned at 4:45

Submitted by D. Shimmin